Chicago Manual of Style is most often used for information science journals. The authoritative source is *The Chicago Manual of Style*, 14th ed. (1993), call number Z 253 U69 1993. It can be found in The Ames Library 1st floor Reference Collection.


The ISO documentation system allows discretion in the choice of punctuation used to separate citation elements and in the use of typeface variations or underscoring to distinguish certain elements. However, ISO stresses consistency in format within a document.

The Chicago Style recommends that uniform resource locators (URLs, or web addresses) appear on one line between angle brackets (< >). If it becomes necessary to break a long URL across two or more lines, the Chicago Style recommends making breaks after the / symbol or between syllables.

A reference list prepared using *The Chicago Manual of Style* should be single-spaced, with second and subsequent lines of each entry indented two spaces.

**END-OF-PAPER CITATIONS**

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IN-TEXT REFERENCES

Use either footnotes (at the bottom of each page) or endnotes (at the end of your paper) to cite your sources. Endnotes are a better option if your citations or notes are long; you don’t want to overbalance the text.

Guidelines:
1. Material necessary for understanding the argument should be included in the text; only secondary information should be included in the citation.
2. If you cite the same source twice in a row, you do not have to include two full citations. The second citation can be represented as “Ibid,” but make sure to include a page, paragraph or section number:
   Ibid, p. 164
   Ibid, par. 3

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