This packet contains pertinent information about candidacy for Student Senate President and Vice President. Please read through this information thoroughly. Please direct all questions to Student Senate Chief of Staff Kayley Rettberg at senate.chiefofstaff@iwu.edu or President Bob Ladd, rladd@iwu.edu. Please also make arrangements to speak with either the current President or Vice President to gain additional information about the positions. If you are planning on running for President or Vice President, please plan on having a meeting with Bob Ladd and Gus Castro. You must obtain both of their signatures to be considered for the election. You must submit 75 signatures, and you should submit a short (500 word) biography. If you do not submit a biography, it will be noted on the ballot.
Presidential and Vice Presidential Duties

The Student Senate Bylaws:

Section 2. The President shall:

- Be the chief administrative official of the Student Senate and be responsible for assuring direct communication between them self and the Executive Branch.
- Act as Presiding Officer during General Assembly Meetings.
- Maintain relations with faculty and University administration.
- Serve on the Academic Appeals Committee, the Campus and University Policies and Procedures Committee, the Calendar Committee, and the Student Life Committee.
- Serve as a non-voting ex-officio member, unless otherwise noted, of all Standing Committees and Ad-Hoc Committees.
- Appoint individuals to serve as Treasurer, Comptroller, Chief of Staff, Director of the Campus Activities Board, and all Commissioner positions.
- Appoint the Chairmen and membership of all Committees.
- Create Task Forces and appoint the membership when such a need arises.
- Serve, with the Vice President, as a representative of the Student Senate and the Student Body to the Board of Trustees.

Section 3. The Vice-President shall:

- Preside at all meetings in the absence of the President.
- Serve on the Academic Appeals Committee.
- Oversee the hired executive board members in the fulfillment of their duties and serve as a direct resource for them.
- Oversee the operations of all Student Senate Committees.
- Serve, with the President, as a representative of the Student Senate and the Student Body to the Board of Trustee, Oversee the Argus, WESN, Titan TV, and Tributaries.
- Approve all media division budget proposals.
- Approve all media division financial proposals prior to FAB considerations.
- Ensure that the Argus Editor in Chief, Argus Business Manager, WESN Station manager, and Titan TV Station Executive Director are adequately fulfilling their respective duties.
- Serve as a liaison to the Student Senate for student groups relating to media.
Information Regarding Campaign Materials

Code of Elections:

Section 4. All campaign materials shall comply with the following guidelines:

- No campaign materials (including by not limited to posters, flyers, websites, internet advertisements) shall be distributed before petitions are made available.
- For Presidential and Vice Presidential elections, the Internal Affairs Committee must approve all campaign materials before distribution within forty-eight (48) hours of submissions. If, after that time, the committee fails to communicate a decision, the materials are considered approved. Materials may be submitted no earlier than one (1) week before petitions are made available.
- Each candidate will be allowed, at most, 3 kinds of posters not to exceed a total of 150 posters.
- All posters must not exceed the size of 8 1/2 by 11 inches.
- Chalk writing will be prohibited.
- No candidate shall tamper with or remove another candidate’s campaign materials.
- No candidate shall use any university listserv as a mechanism for mass e-mailing a personal campaign.
- All material must also follow the Illinois Wesleyan University Campus Posting Policy.

Section 5. Candidates may be allowed up to $150 for campaign materials. In-kind donations must be marked at fair market value. Documentation of purchases shall be given to the Internal Affairs Committee Chair.

Section 6. Any knowledgeable attempt to use misleading or falsified information during a campaign will be viewed as a violation of the Code of Elections.

**ALL CAMPAIGN MATERIALS** MUST BE SUBMITTED TO IA PRIOR TO POSTING. RECEIPTS MUST ALSO BE SUBMITTED TO IA. SUBMIT MATERIALS BY EMAILING SENATE.CHEIFOFSTAFF@IWU.EDU

You may ask RSOs and Individuals to endorse your campaign.

* This includes images for social media posts, campaign posters, stickers/buttons, etc.
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