

General Education

If courses you expect to show in the General Education areas are not appearing on the audit, check for one of these reasons:

Grade Limit: If the student got a “D” in the course, will this D put the student over the 2 **unit** limit within Gen Ed? Again, if the student has additional courses that could be moved into an area that will remove one of the D courses from Gen Ed, we can do that as well.

Substitution Needed: If the major/minor specifies a list of courses that can fulfill a specific requirement and the student takes something else (or the course number changes), they will need a substitution form from the department chair in order to count the course in the major/minor.

Major/
Minor

INCOMPLETE

No more than one unit of 'D' work can be counted toward the major. No more than two units of 'I' work can be counted toward the major. ACC 113 and BUS 340 cannot be used in the Business major.

Insufficient or
Over-the-Limit
CoursesCourses

The Over-the-Limit section will show courses that are not counting toward the degree due to a limit (Limit of 4 units of D work, Limit of internships allowed toward the degree, etc.). These sections can be very helpful.