



# Degree Works Tips

## Catalog Year

### Benefits to Changing Catalog Year:

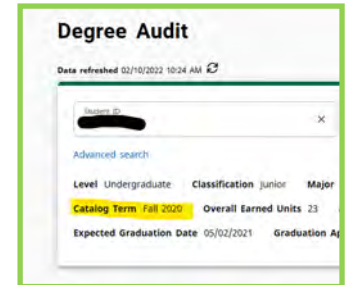
Beginning in **Fall 2020**, two significant changes have prompted many catalog year requests:

1. The upper level requirement was lowered from 11 units/courses to 9 units/courses.
2. Double counting became allowed for up to 2 courses between majors/minors. If the student is in the 2020 catalog or later, this double counting will be automatic (double counting forms are no longer needed).

In addition, new majors/minors are sometimes added which requires switching to the newer catalog year in order to declare those.

Keep in mind that if the catalog year is changed, it will update ALL majors/minors to that catalog year.

You may view which catalog year a student is currently under by looking at the top information box on the audit (see picture at right).



### Reasons to Avoid Changing Catalog Year:

There are a few reasons you may need to avoid changing catalog year:

1. Majors/minors may be removed. A student cannot declare a deleted major/minor in a catalog year in which that major/minor does not exist.
2. Major/minor requirements are updated. It may be difficult for a student to complete the new requirements of the major/minor if they have been working toward a previous catalog year's requirements.

We have done a lot of work on the new Degree Audit and it is working very well. However, if you see anything that looks like it doesn't match the catalog, please contact the Registrar's Office.

We also hope these tips have been helpful. If you have other issues you would like to hear more about, let us know that as well.