Curriculum Council Report
December 2, 2019

CC has met once since the last faculty meeting. We have considered three requests for action and bring one motion to the faculty for a vote.

CC continues to discuss double counting in the newly reorganized general education program. Because of the short time between our November and December faculty meetings, CC is unprepared to present the motion again at this time. The Council is instead gathering input from our divisions and plans to readdress the motion in January.

Over the course of the semester, CC has had several discussions regarding the preparation of the consent agenda for faculty meetings. The consent agenda is prepared by the Associate Dean’s office and requires significant human resources, often in late-night and early-morning hours. In order to lighten the burden, the Council has decided that, beginning in January, course descriptions will only be included on the consent agenda for new courses and courses in which a change in course description has been requested. This information was shared with chairs and directors at their most recent meeting. If there are any concerns or questions about this policy, please contact the CC chair.

Since the last faculty meeting, CC began discussion of the addition of a pilot summer term in 2020. The proposal for a summer term was brought to the Council by the Certification Programs work group and is part of current strategic planning initiatives. After much deliberation and consultation with the Certification Programs work group, our faculty parliamentarian, and the faculty Strategic Planning co-chair, CC has decided that the proposal from the work group includes curricular issues, for which CC brings a motion for faculty vote, as well as logistical and implementation issues that are beyond CC’s purview. CC is providing no recommendation on these issues but is including them as an addendum to this report for faculty review and discussion.

Be reminded that the Master Calendar of Deadlines is available here. If you are planning to submit CC action requests, please take note not only of the deadlines but also the schedule for faculty meetings for the semester in order to take into consideration the notification time required to present your proposal for faculty vote.

Respectfully submitted,
Abigail Kerr
NOTE: As stated in CC motion 1: Pilot Summer Term 2020, classes must enroll 10 students in order to make. This number has been determined as a “break even” point based on tuition cost, faculty stipend, and other expenses associated with operating a summer term during the months of June and July.

Tuition cost:
Tuition for summer courses is $1,200 which is roughly the same cost as in-state tuition at ISU. We cannot compete with the tuition cost of HCC, but we can offer high quality courses at the same price as ISU. Courses offered at IWU will also carry 1 course unit or 4 semester hours while most courses at ISU and HCC are only 3 semester hours.

Faculty stipend:
Faculty will be paid a stipend for teaching a summer course. Adjunct faculty will be paid at the regular adjunct rate. Full-time IWU faculty will be paid based on faculty rank (instructor $5,000; assistant professor $5,500; associate professor $6,000; full professor $6,500). The courses taught by faculty over the summer will not constitute part of the usual teaching load of six courses for two reasons: faculty will be serving non-IWU students, and counting those courses as part of the teaching load will decrease offerings during the regular academic year making it more difficult for IWU students to register for the courses they need.

Marketing:
The Certifications and Community Education Work Group (WG) met with the VP of Enrollment and Marketing, Director of Admissions, Director of Communications, and Director of Marketing to discuss a marketing plan. Admissions will reach out to local high school guidance counselors to market the summer program to current high school students. They will also target students returning to the area from other universities and current IWU students. A marketing plan is being developed, including development of a website.

Financial Aid:
The WG met with the Director of Financial Aid to discuss any financial aid implications associated with summer term. Students will not receive additional scholarships to attend summer term; however, some Pell eligible students may have grant money available. Certain loan programs may also be available. The Director of Financial Aid is putting together FAQs for the summer term website to answer student financial aid questions.

Student Housing:
There are approximately 20 beds available for summer 2020 that are not expected to be filled by students remaining on campus for reasons other than summer term. If more than 20 students request housing for summer term, the Director of Residential Life will work to determine additional housing options. Only current IWU students will be offered housing during the
summer term. The student housing fee will be the same as for any other student remaining on campus for the summer and is set by the Office of Residential Life.

**Food Service:**
Food service has limited summer hours. The WG talked to the Sodexo General Manager of Operations about the summer term pilot. He is evaluating the number of students needed for Sodexo to consider expanding summer food service options. IWU has many summer programs for outside entities (e.g., sports camps) that utilize Sodexo. Discussions are underway to determine if summer school students could pay to eat in the Commons when it is open for other groups.

**Logistical Concerns:**
The WG met with the Director of Admissions and the Registrar to discuss potential implications of the added summer term. The application for non-degree seeking students is being updated and the Registrar’s office will work with the Admission’s office to finalize the process of summer enrollment. While there will be added work for both admissions and the registrar’s office, those offices felt they could absorb the increased workload during the pilot. If summer term expands, the workload of the registrar’s office and admissions will be reevaluated.

The Calendar Committee approved the summer term calendar for the pilot program. There were no concerns related to the proposed calendar.

If summer term becomes a permanent part of the IWU academic calendar, we anticipate the Associate Dean of Curricular and Faculty Development will oversee the program; however, the WG will remain involved throughout the implementation of the summer pilot. Summer 2020 is expected to bring many changes including summer registration of incoming students so the WG will lend additional support to assure the success of the pilot program. The week after Thanksgiving, the Provost, Associate Provost, Associate Dean, CFO, Assistant VP and Controller, Director of Financial Aid, Registrar, and WG chair are meeting to discuss tuition, payment schedule, and specific dates for summer term.