

It is time to submit your IWU ID Card photo!

Your ID Card provides access to dining, buildings, the Library, and campus events. To have your ID Card ready when you arrive to campus for Orientation, you need to submit a photo of yourself for the Card.

ID Card Photo Requirements -

- Photo should be head and shoulders with a solid light colored background (light grey or white works best) - no trees, other people, etc., should be in the photo. (Think Drivers License or Passport Photo)
- Cardholder should use minimal facial expression or display a natural smile (make sure your eyes are open)
- Dark glasses or non-prescription glasses with tinted lenses are not acceptable unless needed for medical reasons (a medical certificate may be requested) Glare from glasses may be avoided by slightly tilting glasses downward
- Cardholder should wear what you typically would wear for the photo. Please remember this picture will be used during your time on campus and seen by both faculty and staff.
- Hats or head coverings that obscure hair or hairline, unless worn for religious purposes, should not be worn
- Headphones, wireless hands-free devices or similar items are not permitted in the photo
- Photos submitted online should have been taken within the last six months to reflect cardholder's current appearance

Send the photo as an attachment from your @iwu.edu email account to idphoto@iwu.edu. **Please provide your ID Number (900XXXXXX) in the body of the message.**

Thank you,
IWU Campus Safety - 309-556-1111