



# ILLINOIS WESLEYAN UNIVERSITY

December 10, 2018

Dear Parent or Guardian,

I am writing to provide you with some information related to billing for your student's May Term 2019 Travel Course, Brexit (travel to London and Dublin with Professor Jaime Peters).

All travel courses require a refundable **\$500** deposit. The invoice for this deposit is enclosed, and is due **January 11, 2019**. An invoice for the final balance will be sent in early spring 2019.

If at least \$500 has already been applied to your student's May Term travel account, you will notice the enclosed invoice is for the final payment, which is due **February 15, 2019**.

The IWU Business Office accepts only cash or checks for May Term travel courses and you must include the following information with your payment:

- Student's first and last name
- Student's IWU Identification number: **(900xxxxxx)**
- Course Title and Number: **May Term Travel 2019, Brexit 111100-223220**

## **Options for payment:**

### **Payments by Check**

Please enclose with your payment the bottom half of the included statement, or again, be sure to include student's First and Last Name, IWU ID number and Course Title/No.

Please make checks payable to **Illinois Wesleyan University** and mail to:

Illinois Wesleyan University  
Business Office  
P.O. Box 2900  
Bloomington, IL 61702-2900

**Payments on Campus (Cash or Check)**

Please be sure to include student's First and Last Name, IWU ID number and Course Title/No. (listed on the front of this sheet).

Cashier windows are open to receive your cash or check payment from **8:30 AM until 4:00 PM Monday through Friday**. Students should allow 24 hours for payments to be posted to their accounts. The Cashier's Office is located on the east side of the main floor of Holmes Hall.

Please direct all inquiries about payments to the **Business Office**.

Please call 309-556-3022 or email [busnoff@iwu.edu](mailto:busnoff@iwu.edu)

Please see their website at: <https://www.iwu.edu/business-office/>

Please direct all inquiries about financial aid to the **Financial Aid Office**:

Please call (309) 556-3096 or email [iwufaid@iwu.edu](mailto:iwufaid@iwu.edu)


Please see their website at: <https://www.iwu.edu/financial-aid/>

Please direct all inquiries specific to the May Term course to the Mellon Center:

Please call 309-556-3751 or email [melncntr@iwu.edu](mailto:melncntr@iwu.edu)

Please see our website at: <https://www.iwu.edu/mellon-center/mayterm/student-resources.html>

Yours sincerely,



Kevin Sullivan  
Associate Dean of Curricular and Faculty Development