How to Access Your Reserves

Physical Reserves

To see a list of the material you have on physical reserve please search the Ames Library catalog. Follow the link for Course Reserves, and use the search fields to find your course by course number, instructor or department. Once you have made your selection click “Find” to view a list of the items on reserve.

Physical reserves are temporarily shelved at the Ames Library circulation desk and usually available for check out for a 2-4 hour time period. Faculty or students with disabilities can ask for an extension of time if material will be needed longer.

E-Reserves

To view material on E-reserve, go to the Electronic Reserves course search site:

- To search by name, select the tab “course pages by instructor” and use the drop down arrow to search for your courses by name.
- Click “Search” to display a list of the courses on e-reserve.
- Select the link for the course you wish to view.
- Enter your password at prompt for access to the course list.

For easy access, the link to Electronic Reserves can be included in your syllabus and posted on a Moodle or MyIWU page created for your courses. Use these links to access Moodle or MyIWU.

For questions or additional information please contact the Reserves Department.