Ames Library Reserve Request Form

Faculty: __________________________ Phone: _______ Date: _______ Semester: _______
Department: ______________________ Course #: _______ Course Name: ___________ Section: _______

Material Type: Journal [ ] Book [ ] Media [ ]
Title: ____________________________ Author/Editor: _______________________________
Article/Chapter Title: ________________________________
Pages: ______ Call Number: _________ Volume: _______ Edition: _______ Year: _______
Type of Reserve: Traditional [ ] Electronic [ ] If print reserve, number of copies: _______

Library Staff Use
Own: Yes [ ] No [ ] Ordered [ ]
Reserve #: _______________________
Date entered: ____________________
PDF file name: ___________________
Date scanned: ___________________

Material Type: Journal [ ] Book [ ] Media [ ]
Title: ____________________________ Author/Editor: _______________________________
Article/Chapter Title: ________________________________
Pages: ______ Call Number: _________ Volume: _______ Edition: _______ Year: _______
Type of Reserve: Traditional [ ] Electronic [ ] If print reserve, number of copies: _______

Library Staff Use
Own: Yes [ ] No [ ] Ordered [ ]
Reserve #: _______________________
Date entered: ____________________
PDF file name: ___________________
Date scanned: ___________________

Material Type: Journal [ ] Book [ ] Media [ ]
Title: ____________________________ Author/Editor: _______________________________
Article/Chapter Title: ________________________________
Pages: ______ Call Number: _________ Volume: _______ Edition: _______ Year: _______
Type of Reserve: Traditional [ ] Electronic [ ] If print reserve, number of copies: _______

Library Staff Use
Own: Yes [ ] No [ ] Ordered [ ]
Reserve #: _______________________
Date entered: ____________________
PDF file name: ___________________
Date scanned: ___________________