IWU Institutional Review Board Application

Review Category                                            Date __________________________

____ exempt
____ expedited
____ full

Research Proposal Information

Project Title: ___________________________________________________________

_____________________________________________________________________

_____________________________________________________________________

Starting date: __________________________           Ending date: ________________________

Principal Investigator: _____________________________________________________

Secondary Investigator(s): _________________________________________________

Department/School: _________________________________________________________

Email: _________________________________________________________________

Certification of Principal Investigator: Signature certifies that the research project described will be conducted in full compliance with the University regulations governing research with human participants.

________________________________
Signature of principal investigator                                      Date

Research Advisor Approval: Student investigators are required to obtain approval from their research project advisor. Signature of approval certifies the research proposal has been approved and recommended for submission to the IRB.

________________________________
Signature of research project advisor                                     Date
[Name of researcher(s), Department/School, Title of project]

[Attach this completed template to your electronic submission form. Bracketed information provides instructions and should be deleted from your final proposal.]

1. **Background Information and Research Questions/Hypotheses:** [Provide a brief rationale for your study and your main research questions/hypotheses.]

2. **Human Participants:**
   A. **Characteristics of participant population?**
   B. **How will the participants be selected or recruited?**
   C. **Will the participants be compensated for participating? If so, describe:**

3. **Procedures:** [What will you ask the participants to do? Where will your research activities be carried out (be specific)? Be sure to include all supporting documentation, i.e., data collection instruments. Be very specific about your procedures and present them in easily understandable terms.]

4. **Procedures for Assuring Confidentiality:** [Where will the data be kept? How long data will be retained until they are destroyed? If tape recordings or videotapes are to be made, who will have access and will they be used for educational purposes, and when they will be destroyed?]

5. **Procedures for Assuring Informed Consent:** [How will the participant give consent to be in your research? Be sure to attach any consent forms/scripts you will use. Some studies may be eligible for a waiver of the requirement for a written consent form. Indicate if you are requesting a waiver and the rationale for the waiver. If applicable, attach a copy of the Informed Consent Form]

6. **Potential Risks and Benefits:** [Is there deception involved in your study? What are the physical, psychological, or social risks of participating in the study? Are there any technical aspects of equipment that pose a potential hazard to participants? What precautions are taken to insure participants’ welfare? If applicable, describe your plan to debrief participants.]