

**STUDENT TEACHING AGREEMENT FORM** *(Submit Hard Copy – CLA 347)*

The following statements indicate university policy as well as responsibilities TEP candidates must meet to be eligible for student teaching. Failure to complete any one of these responsibilities *prior to the first day of student teaching* will render you ineligible and the student teaching placement will be retracted.

**Please initial the blank next to each item to show your understanding of the statement:**

	1. It is my responsibility to study and adhere to the requirements of the Teacher Education Program as detailed in the <i>Teacher Education Handbook, Student Teaching Handbook, and the Illinois Educator Code of Ethics.</i>
	2. Completion of this form does not guarantee student teaching placement, as my placement is dependent upon meeting the requirements outlined in the <i>Teacher Education Handbook.</i>
	3. My status in the Teacher Education Program will be reviewed each semester. I will be dropped from the TEP if my cumulative/major GPA falls below 2.75, my professional education GPA falls below 2.85, if I fail to demonstrate expected professional behavior and dispositions in the classroom or the field, or other circumstances occur which may disqualify me from licensure.
	4. I must achieve a GPA of 3.0 (cumulative, major, and professional education) by the end of the semester prior to student teaching to be eligible to student teach.
	5. I must consult with my academic advisor(s) each semester to confirm all requirements have been completed prior to student teaching.
	6. I must successfully complete a minimum of 100 field hours prior to student teaching and submit official field logs documenting these hours.
	7. I understand that a passing score on a content area exam must be posted in my ELIS account prior to student teaching.
	8. I must meet the criminal background check requirements and health requirements of the school district of my student teaching placement. I am responsible for any and all costs associated with these requirements. If I am placed in more than one school district, I am responsible for the requirements set by each district.
	9. I am <b>responsible for transportation and transportation costs</b> to and from my student teaching and pre-student teaching placements, and I understand that I may be placed up to <b>50 miles away</b> from Illinois Wesleyan University.
	10. I cannot be assigned to a cooperating teacher who is a relative or close friend, nor can I be placed in a school that I attended.
	11. Neither I, nor friends or family members, <b>may arrange or in any way interfere</b> in my student teaching or other field placements.
	12. I am responsible for informing Jennifer Crider, Director of Field Placement, or Brad Regier, Head of Music Education, of any issues or concerns that might affect my field placement.
	13. My student teaching placement will not be pursued until my application materials have been received. Late submissions may result in <b>no</b> placement, and a delay in program completion.
	14. To become licensed to teach in the State of Illinois, I must complete the requirements described in the IWU catalog and the <i>Teacher Education Handbook.</i>
	15. I give my permission to the Educational Studies office to share academic progress reports and resume with any and all prospective placement schools.
	16. I understand that I may be asked to participate in a placement interview with school personnel; this interview may determine if the placement is approved or denied.
	17. I understand that I will not be issued a Professional Educator's License (PEL) until a passing score on the edTPA is posted to my ELIS account.
	18. I understand that if I am a student-athlete I must meet with the Director of Field Placement to discuss the student-athlete contract required for student teaching.

*\*The copy you submit with your application will be retained in the Educational Studies Office. Please make a copy for your own reference.*

Print Name:

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Date:

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Signature:

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Major:

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