

Licensure Application Information

WHAT DO I NEED TO DO TO OBTAIN MY ILLINOIS PROFESSIONAL EDUCATOR LICENSE (PEL)?

- Complete all state and program licensure requirements.
- Receive an email from the IWU Assistant Director of Teacher Licensure (ADTL) notifying you that your license is ready.
- Apply for and register your Professional Educator License in your [ELIS](#) account.

HOW LONG WILL IT TAKE TO GET MY LICENSE?

- Within one to two weeks of graduation.

WHAT DOES IT COST TO OBTAIN MY LICENSE?

- \$100.00 application fee
- \$50.00 registration fee to register your license. *Register your license immediately after application in the county/region in which you will be teaching. Only one fee is required to register your license in multiple counties/regions. If you do not yet have a teaching job, register your license in the county in which you currently reside.
- Note: if your license is not registered within six months of issuance, it lapses and you will be required to pay a \$500 penalty or complete nine semester hours of additional college coursework.

WHAT WILL MY LICENSE INDICATE?

You will receive a Professional Educator License (PEL). The PEL will be endorsed in the content area and grade range for the program you are completing.

HOW DO I APPLY FOR ADDITIONAL ENDORSEMENTS?

The ADTL will automatically add additional endorsements for which you have completed all requirements to your initial PEL at time of graduation. ISBE fee for additional endorsements is \$50.00 per endorsement.

CAN I OBTAIN ADDITIONAL ENDORSEMENTS AFTER GRADUATION?

The ADTL will add additional endorsements for IWU graduates upon request. Requesting the ADTL to add an endorsement to your PEL will allow you to pay for and claim the endorsement immediately. You may apply for additional endorsements through your ELIS account, but the process will take longer.

- Information about subsequent endorsement requirements can be found here: <https://www.isbe.net/Pages/Subsequent-Teaching-Endorsements.aspx>

PROFESSIONAL DEVELOPMENT

- Your license will need to be renewed every 5 years. To meet requirements for renewal, you must complete professional development. <https://www.isbe.net/Pages/Professional-Development-for-Educators.aspx>

QUESTIONS? Contact Assistant Director of Teacher Licensure Dr. Colleen Herald ~ CLA 345 ~ cherald@iwu.edu