

# ILLINOIS WESLEYAN UNIVERSITY STUDENT SENATE BYLAW CONSTITUTION

## PREAMBLE

*We, the students of Illinois Wesleyan University, in order to promote student welfare, to obtain closer cooperation among the faculty, the administration, and the student body, and to encourage student leadership in University activities, do hereby adopt this Bylaw Constitution on the Illinois Wesleyan University Student Senate.*

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#### ARTICLE I. Name

The name of the governing organization of the student body shall be the Illinois Wesleyan University Student Senate, hereafter referred to as the Student Senate or Senate.

#### ARTICLE II. Objectives

The Student Senate is the governing and legislative board of the student body. It serves as the primary representative of student interests in policy formation and as an intermediary between both the administration and the student body and the faculty and the student body. Student Senate also serves to represent the views of the students as members of a community. Towards this end, Student Senate seeks to provide every member of the campus community with a voice through their residential affiliation. However, Student Senate acknowledges

that certain segments of the community face institutional or societal disadvantages; accordingly, Student Senate seeks to account for these imbalances by extending membership to those groups which residential representation alone would inadequately recognize.

#### ARTICLE III. Membership

Section A. The voting membership of the Student Senate shall be the following:

1. The President (in cases of ties) and the Vice President.
2. Living unit representatives shall be elected in a proportion of one Senator for every fifty students in a living unit with every living unit guaranteed one senator.
3. Representatives for students living off campus to be elected in the proportion one representative for every fifty students.
4. The Black Student Union shall elect one representative.
5. The Spanish And Latino Student Association shall elect one representative.
6. The Illinois Wesleyan University Pride Alliance shall elect one representative.
7. The International Society of Wesleyan shall elect one representative.
8. The African Student Association shall elect one representative.
9. The South Asian Student Association shall elect one representative.
10. The Hillel Organization shall elect one representative.
11. The Freshman class shall elect three representatives.
12. The Resident Hall Association shall elect one representative.
13. The Interfraternity Council shall elect one representative.
14. The Panhellenic Council shall elect one representative.
15. The Feminist Majority Leadership Alliance shall elect one representative.

16. Sisters Actively Visualizing Vitality through Intellect (SAVVI) shall elect one representative.
- Section B. Obtaining Membership
1. Student groups desiring membership shall follow this procedure:
    - a. The group must obtain the signatures of fifteen students within their organization. If the group contains less than fifteen students, then the group must obtain the signatures of two-thirds of its members.
    - b. The group must also obtain the signatures of fifty additional students.
    - c. The group will then present their case to the Constitutional Revisions Committee.
    - d. The committee will make its initial recommendation to the group.
    - e. The group must then serve a probationary period equal to the number of meetings in the petitioning semester during which the group
      - i. Must have perfect attendance (0 misses) as recorded by the Communications Commissioner
      - ii. Cannot vote
      - iii. Cannot serve on elected committees
    - f. At the conclusion of the probationary period the Constitutional Revisions Committee must meet prior to the next Student Senate Meeting and discuss a recommendation to present at the next Student Senate meeting.
    - g. The organization will gain Student Senate membership with the approval of two-thirds of the Senate body.
    - h. Applications will only be accepted in the fall semester

- Section C. The duties of a senator shall be the following:
1. Attend Student Senate meetings.
  2. Become a member of at least one standing commission or committee of their choice.
  3. Perform the functions and obligations of the said committee(s).
  4. Inform constituency and seek student opinion of relevant Senate business.
  5. Convey concerns of constituency within Senate forum.
  6. Distribute publicity as necessary.
  7. Participate in as many Senate activities as possible.
  8. Encourage student participation in Senate activities.
  9. To act on behalf of and for the general welfare of the Student Senate and the entire student body.

- Section D. The non-voting membership of Student Senate shall be the following:
1. The President (except in cases of a tie).
  2. The Treasurer.
  3. The Parliamentarian.
  4. All Standing Commissioners.
  5. The Faculty Advisors.
    - a. The Dean of Students shall serve as the administrative advisor to Student Senate as long as both parties are in agreement.
    - b. A faculty member shall serve as an advisor to Student Senate as long as both parties are in agreement.
    - c. If a majority of the Student Senate is against having either as an advisor, a new advisor shall be elected to the respective position.
      - i. The election of the new advisor shall be by a majority vote of the Senate.

#### ARTICLE IV. The Executive Committee

Section A. The administrative officials who shall constitute the Executive Committee are the President, the Vice President, Treasurer, Parliamentarian, and all standing commissioners as defined in Article IV, F.

- Section B. The duties of the President shall be the following:
1. At changeover, the new Student Senate President shall take the following oath administered by the President of the University. (Oath)
  2. Refer to whomever necessary any motion, program, proposal which is in need of continued administration, research, or consideration.
  3. Be the chief administrative official of the Student Senate and be responsible for assuring direct communication between oneself and the Student Senate Commissions and Committees.

4. Delegate duties and representation for Student Senate and the student body at meetings and events that are not otherwise delegated.
5. Deliver annual State of the Senate Address.
6. Preside at all meetings of the Student Senate.
7. To place in nomination for approval by the Student Senate persons to serve on Faculty and All-University Committees.
8. Present before the President of the University names to fill non-elective positions.
9. Appoint temporary replacements with full voting privileges for student representatives who must be absent from any committee on which students are represent, including the Financial Advisory Board when the Senators are absent over a short term. For all committees, when the absence is greater than two weeks, the replacement must be approved by Student Senate.
10. To place in nomination for the approval by the Student Senate the names of the persons to serve as Student Senate Treasurer, Parliamentarian, and all commissioners. At the time the President shall present rationale for his/her decision.
11. To serve as a member of the Student Life Committee, the Council for University Policies and Procedures, Strategic Planning and Budgeting Committee, Religious Life Committee, and University Calendar Committee.
12. To serve as chairperson of the Strategic Planning Committee
13. To appoint off-campus senators when all seats have not been filled through the off-campus election procedure, subject to ratification by a majority vote from Student Senate.
14. To serve as chairperson of the Student Senate Scholarship Committee
15. To present an annual budget.
16. To serve with the Vice President as representative of the Student Senate and student body to the Board of Trustees.

Section C. The duties of the Vice President shall be the following:

1. Preside at all meetings in the absence of the President. At changeover, the new Vice President shall take the same oath as the President as stated in Article IV, Section B.
2. Immediately assume the duties of the President in the event of his/her resignation or removal.
3. Serve on the All-University Judiciary Committee.
4. Communicate monthly with the President regarding Commissioners and their activities.
5. Accept and review reports by individual Commissioners on the work of their respective Commissions and act on cases of excessive absence and insufficient completion of duties as defined in the Student Senate Constitution.
6. Review all commission constitutions.
7. Assist the President.
8. Serve as a member on the Constitutional Revisions Committee, Elections Committee, the University Speakers Committee, and as a representative of the Student Senate and the Student Body to all Faculty Meetings.
9. Chair the Survey/Calendar Committee.
10. Act as a liaison between special interest groups and Senate.
11. Actively supervise the Senate Activities Committee.
12. Preside at meetings of the Executive Committee on behalf of the President.
13. To serve with the President as representatives of the Student Senate and student body to the Board of Trustees.
14. Consult with the President on actions taken in response to Article IV, Section C.

Section D. The duties of the Treasurer shall be the following.

1. Serve as the chairperson of FAB and serve on any fiscally oriented committee created by this Student Senate.
2. Serve as financial advisor to any commission, committee, or organization to which Student Senate funds have been appropriated.
3. Report all FAB decisions at the first Senate meeting following a FAB meeting and inform all commissioners and committee chairpersons or organization that are directly affected by those FAB decisions before that meeting.
4. Authorize all expenditures involving Student Senate funds.

5. Maintain a ledger recording income and expenditures of Student Senate funds by all commissions, committees, or organizations.
6. Make monthly financial standing's reports to the Student Senate body indicating the final budgetary standings of each commission, committee, or organization.
7. Serve as the Director of Student Senate Employment and shall administer the employment program in accordance with the Code of Finance and the University guidelines for student employment.
8. Serve as the director of Student Senate Capital Development and shall administer the capital development program in accordance with the Code of Finance and the directives of FAB and the Student Senate body.
9. Perform all duties in accordance with the Code of Finances.

Section E. The duties of the Parliamentarian shall be the following.

1. Display a working knowledge of the Robert's Rules of Order (Current Edition).
2. Display a working knowledge of the Student Senate and this Bylaw Constitution.
3. Give necessary interpretation to the Bylaw Constitution.
4. Run all Senate elections in accordance with the Elections Code.
5. Serve as Chairperson of the Elections Committee, the Constitutional Revisions Committee, and the Resolutions Committee.
6. Chair or oversee the Student Concerns and Relations Committee.
7. Communicate the discussions of the Student Concerns and Relations Committee to the Student Senate Executive Board and ensure that they are handled appropriately.
8. Serve on the Student Life and Sodexo Steering Committees.

Section F. The duties of the Student Senate Commissioners shall be the following:

1. The Communications Commissioner shall:
  - a. Record all proceedings of all meetings of the Student Senate.
  - b. Distribute a copy of the minutes of the Student Senate meeting within one week following the meeting to the Senators, et al. via the Senate website or Senate listserv.
  - c. Notify members of all Student Senate meetings and construct the meetings and construct the meeting agenda.
  - d. Keep attendance and make appropriate notifications for Senate absences as outlined in Article XIII, Section D.
  - e. Maintain and update the Senate website.
  - f. Act as caretaker of the Senate Listserv.
  - g. Maintain all machine operations and maintenance.
  - h. Provide supplies for the Executive Board and respective committee of Student Senate.
  - i. Serve as a liaison between the Student Senate and all RSOs and relay their needs and concerns to the Student Senate as necessary.
  - j. Actively provide direction and information to all RSOs in regard to University and Student Senate policies including but not limited to publicity, fundraising, budgeting, etc.
  - k. Organize the annual RSO fair at the beginning of the fall semester.
2. The Media Commissioner shall:
  - a. Oversee the Argus, WESN, Wesleyana, and Titan TV.
  - b. Approve all media division budgets.
  - c. Approve all media division financial proposals prior to FAB consideration, and attend all FAB hearings dealing with Media concerns.
  - d. Ensure that the Argus Editor in Chief, Argus Business Manager, WESN Station Manager, Wesleyana, and Titan TV Station Managers are adequately fulfilling their respective duties and have the power to discipline any media heads or bring them before the Media Commission for a removal hearing, if inadequately performing their duties.
  - e. Resolve non-content related disputes among media staffs.
  - f. Attend a meeting of each media staff at least once a month.
  - g. Serve as chairperson of the Media Commission.
  - h. Serve as an advisory link and liaison between Student Senate and all student-produced media.
  - i. Serve as an advocate for media in all forms.

- j. Serve as chairperson of the Public Relations Committee.
  - k. Serve as a member of the Teaching Learning and Technology Roundtable.
  - l. Serve on the Phoenix Committee
3. The University Events Commissioner shall:
    - a. Chair or oversee the Homecoming Committee, May Term Committee, and All-Campus Events Committee and preside at all other meetings of the commission.
    - b. Seek out student interest and provide quality entertainment based on that interest.
    - c. Present an annual budget.
    - d. Communicate with the University and Homecoming Committee to ensure that the Student Senate has organized appropriate activities for the week of Homecoming.
    - e. Communicate with the University and the May Term Committee to ensure that the Student Senate has organized appropriate activities for May Term.
    - f. Work with the All-Campus Events Committee to organize at least one campus-wide entertainment show.
    - g. Serve on the University Speakers Committee.
  4. The Awareness Events Commissioner shall:
    - a. Chair or oversee the Charity and Welfare Committee, the Gender Issues Committee, Religious Life Committee, Current Issues Committee, and Multicultural Events Committee and preside at all other meetings of the commission.
    - b. Seek out student interest and provide quality and educational programming based on that interest.
    - c. Present an annual budget.
    - d. Work with the Charity and Welfare Committee to ensure that the Student Senate has organized appropriate events for Discovering a New You Week.
    - e. Work with the Gender Issues Committee to ensure that the Student Senate has organized appropriate events for Gender Issues Week.
    - f. Work with additional chaired committees to plan and organize appropriate campus events.
    - g. Serve on the University Speakers Committee.

#### ARTICLE V. Procedure of Meetings and Filling Vacancies

- Section A. The Student Senate shall meet at least seven times a semester to be held bi-weekly. A tentative schedule for the following academic year shall be set by the President at the last meeting of the current academic year, and it will be approved in its final form at the first meeting of the following academic year.
- Section B. The President may call a special session of the Student Senate for the consideration of important business. All members must be notified of special meetings, and the call or notice must state items that will be considered and voted on.
- Section C. Any student may attend any meeting of the Student Senate.
- Section D. Parliamentary procedure to be followed in the Student Senate meetings shall be based on Robert's Rules of Order (Current Edition); however all debate will be taken as informal consideration, meaning the number of times a senator may speak on an issue is not limited unless otherwise motioned.
- Section E. Voting
1. Each member of the Student Senate including the Vice President shall have one vote. The Treasurer, the Standing Commissioners, and the Parliamentarian do not have a vote, and the President may only vote in the case of ties.
  2. No person shall hold more than one vote in senate, nor shall a person represent more than one constituency at a time.
  3. A majority vote is defined as half plus one of the members voting yes or no.
  4. Members have the right to abstain when a vote is taken. The President shall call for abstentions when each vote is taken. An abstention or vote of present shall not be counted in computing the results of a vote.
  5. No person having a salaried position may vote on the salaried portion of the budget if that portion is being decided upon separately from the rest of the budget.

6. No newly elected housing unit representative shall assume the voting responsibility of his/her position before notifying the Student Senate President and Communications Commissioner.
7. A majority of all voting members shall constitute a quorum and no voting may be conducted without quorum.
8. At the request of any Student Senate member and a subsequent two-thirds affirmative vote of members voting, a roll call vote will be taken.
9. At the request of any Student Senate member and a subsequent two-thirds affirmative vote of members voting, a secret ballot will be taken.
10. A secret ballot shall be the normal means for electing members to committees and boards.
11. A proposal receiving a majority of the legal votes cast shall be passed, and a candidate receiving a plurality of the legal votes cast shall be elected.
12. In the event that there are more than 8 nominations per position for an intra-senate election or appointment, Student Senate must hold a tiered election. The pool of candidates will be reduced to the four highest vote receivers from the first election. A plurality vote of the remaining four candidates will decide the appointee.

#### Section F. Changeover

1. Changeover shall take place at the first meeting in January.
2. At the changeover meeting the President and Vice President shall take the oath outlined in Article IV, Section B, 1.
3. Nominations for election of the Financial Advisory Board shall be taken at the changeover meeting. Actual election of members shall occur at the first meeting after changeover.

#### Section G. Resignations and Removals

1. The Student Senate shall remove from office any senator, student member of an All-University or Faculty committee, committee chairperson, or executive committee member failing to fulfill duties or withhold the salary of any paid position that fails to fulfill duties.
  - a. Any member of the Student Senate may move that such action be taken.
  - b. Said action shall be taken at the next official meeting of the Student Senate and shall require a 2/3 majority of those present and voting.
  - c. The Vice President shall preside at the said meeting if the action is taken against the President.
2. In the event of the resignation or removal of the President, the Vice President shall assume the role of Student Senate President for the unexpired term.
3. In the event of the resignation or removal of the Vice President, the Student Senate shall elect a Vice President from among those petitioning from the student body for the unexpired term.
4. In the event of the resignation or removal of both the Student Senate President and Vice President, the Student Senate shall elect a Vice President and a President from among those petitioning from the student body for the unexpired term.
5. In the event of the resignation or removal of any other executive member, the Student Senate President shall fill the vacancy from the student body for the unexpired term.
  - a. The appointment shall be approved by the Student Senate.
  - b. If the Treasurer is replaced, the President shall notify the Comptroller and the Vice President of Business and Finance of the appointment.

#### Section H. Vacancies

1. The procedure for filling vacancies will be the following:
  - a. Housing units shall replace their original representatives, but all senators may appoint temporary substitutes for a meeting he or she cannot attend.
    - i. In the case that the senator represents a residence hall, the substitute must be a resident of the living unit that is being represented.
  - b. A vacancy in the Freshmen class representation or off-campus representation shall be filled by the Senate President.
2. The previously mentioned substitutes shall have the right and privileges of regular members of the Student Senate.
3. A vacancy shall not count towards quorum.

#### Section I. The recommended order of business is as follows:

1. Call to order.
2. Roll call.
3. Vice President's Report.

4. Treasurer's Report.
5. Parliamentarian's Report.
6. Commissioners' Reports.
7. President's Report.
8. Old Business.
9. New Business.
10. Senator Speakout.
11. Announcements.
12. Adjourn.

#### ARTICLE VI. Standing Commissions

Section A. The standing commissions are established to bring students, faculty, and administration together in a cooperative effort to develop and administer the life of the campus.

Section B. Commissioners shall be appointed by the Student Senate President and approved by a majority of the Student Senate.

Section C. Chairpersons for each committee shall be appointed by the Commissioners.

Section D. Each commission shall submit a weekly report to the Vice President stating various activities that the particular commission sponsored or participated in.

Section E. Each commissioner is responsible for overseeing its allocated portion of the Illinois Wesleyan University student activity fee.

Section F. Standing Commissions shall be the following:

##### 1. Communications Commission

a. The members of this commission shall be:

- i. The Communications Commissioner
- ii. All other interested students

b. The duty of this commissioner shall be to serve as the communication hub of the Student Senate, dealing with all aspects of public relations and working to improve communication between campus constituencies, including, but not limited to, faculty, staff, administration, students, and the community at large.

##### 1. Media Commission

a. The members of this commission shall be:

- i. The Media Commissioner, acting as chairperson.
- ii. The Argus Editor in Chief
- iii. The Wesleyana Editor in Chief
- iv. The WESN Station Manager
- v. The Titan TV Station Manager
- vi. Two Students appointed by the commissioner, one an active Student Senator.
- vii. The Faculty advisors of the Argus, Wesleyana, WESN, and Titan TV.

b. The duties of this commission shall be:

- i. To meet at least once a month.
- ii. To ensure the timely and efficient production of campus media through periodic operational review of each media outlet.
- iii. To review the financial activities of all media departments.
- iv. To coordinate and assist in all media capital improvements.
- v. To review the annual budget proposals prior to their presentation to FAB.

c. Any member of student-produced media can request a review by the Media Commission.

##### 2. Entertainment Commission

a. The members of this commission shall be the following:

- i. University Events Commissioner.
- ii. All standing committee heads of UEC.
- iii. All other interested students.

b. The duty of this commission shall be to provide a continuous schedule of programming whose functions shall be to entertain and intellectually stimulate the student body through the work of the standing committees.

##### 3. Special Events Commission

a. Membership for all committees shall include:

- i. University Events Commissioner
    - ii. All standing committee heads of the UEC
    - iii. All interested students and IWU community members.
  - b. The duties of this commission shall be to provide assistance in planning and funding for special events for the IWU community including, but not limited to Homecoming, Family Days and Carnivals through the work of its standing committees.
- 4. Issues and Programming Commission
  - a. The members of this commission shall be the following:
    - i. Awareness Events Commissioner.
    - ii. All standing committee heads of AEC.
    - iii. All other interested students.
    - iv. All other members as prescribed by the AEC Constitution.
  - b. The duties of this commission shall be to provide a variety of programming that will enable students to become more knowledgeable and aware of issues that affect them.
- 5. Student Welfare and Human Relations Commission
  - a. The members of this Commission shall be the following:
    - i. Awareness Events Commissioner.
    - ii. All standing committee heads of AEC.
    - iii. All other interested students.
  - b. The duties of the Commission shall be the following:
    - i. Coordinate efforts between AEC committees.
    - ii. Implement all Student Senate motions dealing with Awareness Events in the IWU community.

#### ARTICLE VII. Standing Committees

Section A. The chairpersons of the committees shall be selected by the Commissioners who shall submit these names to the Communications Commissioner. Members of the Financial Advisory Board, Strategic Planning Committee, Phoenix Committee, Public Relations Committee and three members of the Resolutions Committee shall be elected by the Student Senate.

Section B. The administrative and advisory standing committees shall be the following:

- 1. Financial Advisory Board
  - a. Membership of this committee shall be the following:
    - i. The Treasurer, who shall serve as chairperson..
    - ii. The Student Senate President, who shall serve as an advisor.
    - iii. Six senators elected by the Senate.
    - iv. The Assistant Treasurer, who shall be chosen according to the following criteria:
      - (a) The Student Senate Treasurer shall nominate a candidate who then must be approved by a majority vote of all FAB members.
      - (b) The candidate shall either have served or be serving on FAB at the time of his/her nomination, or the candidate shall show exceptional knowledge of FAB procedures.
      - (c) If possible, two separate individuals shall serve as Assistant Treasurer during each fiscal year. Their terms should be approximately evenly divided.
  - b. Duties of the committee shall be outlined by the Code of Finances.
  - c. The Code of Finances may be amended by two-thirds majority favorable vote by the Student Senate.
- 2. Constitutional Revisions Committee
  - a. The members of this committee shall be the following:
    - i. The Parliamentarian, who shall serve as chairperson.
    - ii. The Student Senate Vice President.
    - iii. Not less than three senators approved by the Parliamentarian.
  - b. The duties of the committee shall be to review annually the Student Senate Bylaw Constitution and to make amendments the committee deems necessary.
  - c. The revisions of the committee shall be adopted if approved by a two-thirds vote of the Student Senate.
- 3. Elections Committee
  - a. Members of this committee shall be the following:
    - i. The Parliamentarian, who shall serve as chairperson.

- ii. The Student Senate Vice President.
    - iii. No less than five students approved by the chairperson.
    - iv. Any student that is running for office must remove him or herself from the committee during all election procedures of the election in question.
  - b. The duties of the committee shall be the following:
    - i. Conduct and govern all-school elections under the guidelines of the Elections Code, which includes rules for petitioning, campaigning, elections procedures and dates.
    - ii. Govern and conduct elections for off-campus senators, freshman senators, Student Senate President, Student Senate Vice President, and Professor of the Year.
    - iii. Review the qualifications of those petitioning for the Student Senate offices under the guidelines of the Election Code.
    - iv. Publicize all elections.
    - v. Review the Student Senate Elections Code. All revisions must be approved by two-thirds of the Student Senate.
    - vi. Act as an appeal board for all contested Student Senate elections.
- 4. Resolutions Committee
  - a. The membership of the Resolutions Committee shall be the following:
    - i. The Parliamentarian, who shall serve as chairperson.
      - (a) The Parliamentarian shall only vote in the case of a tie.
    - ii. Two senators appointed by the President upon recommendation by the Parliamentarian and approved by the Senate.
    - iii. Three senators elected by the Senate.
  - b. All resolutions shall be subject to the consideration of the Resolutions Committee.
  - c. The duties of the Resolutions Committee shall be the following:
    - i. To put resolutions in proper form.
    - ii. To eliminate duplication where similar resolutions are offered.
    - iii. To ensure that all resolutions relating to a specific subject will be offered in logical sequence.
    - iv. To prevent resolutions that fail to fulfill any of the criteria for a resolution as enumerated in Article XI, Section A from reaching the floor.
    - v. To avoid as far as possible making substantive alterations in any of the resolutions submitted for its consideration.
    - vi. At the first regular meeting immediately following any meeting of the Resolutions Committee at which any resolution submitted for its consideration is prevented from reaching the floor, to give a full and complete disclosure of the rationale behind the Committee's decision. In such cases, the Parliamentarian shall answer for the Committee.
  - d. The powers of the Resolutions Committee shall be the following:
    - i. By a vote of 2/3 of the membership of the Committee, to prevent a resolution considered by the members as having not fulfilled any of the criteria for a resolution as enumerated in Article XI, Section A from reaching the floor.
    - ii. In the case of resolutions that conflict with proper parliamentary procedure, these Bylaws, or other rules and regulations of the Student Senate, to make such emendations as the Committee may deem necessary to render the resolution in a presentable form.
- 5. The Survey/Calendar Committee
  - a. Membership shall include:
    - i. The Vice President, who shall serve as chairperson.
    - ii. At least one senator.
    - iii. Any other interested students.
  - b. The duties of this committee shall be:
    - i. To prepare, distribute, and assist in analyzing any surveys that would prove beneficial to Senate or to the IWU student body as a whole.
    - ii. Distribute and oversee the all-university calendar in coordination with the Public Relation/ News Services Office.
- 6. Senate Activity Committee
  - a. Membership shall include:
    - i. A chairperson appointed by the Vice President
    - ii. At least one senator.

- b. The duties of this committee shall be:
    - i. To plan activities which
      - (a) Are fun in nature.
      - (b) Generate enthusiasm for Senate.
      - (c) Promote communication between Senate participants.
    - ii. To actively seek ways of recruiting and maintaining membership in Senate.
    - iii. To promote an understanding of the organization.
    - iv. To strengthen the leadership and organizational skills of its members.
7. Strategic Planning Committee
- a. The members of this committee shall be:
    - i. The President, who shall serve as chairperson.
    - ii. The Vice President.
    - iii. Two executive members appointed by the President.
    - iv. Four senators elected by the Senate.
  - b. The duties of this committee shall be:
    - i. To follow up on all proposals passed by the Senate.
    - ii. To act as a sounding board and to facilitate the implantation of innovative student ideas, particularly regarding University policies and procedures.
8. Scholarship Committee.
- a. Membership shall include:
    - i. Student Senate President.
    - ii. At least two senators.
  - b. The duties of this committee shall be:
    - i. Help publicize Dr. Minor Myers jr. Student Senate Scholarship.
    - ii. Issue the Dr. Minor Myers jr. Student Senate Scholarship.
- Section C. The standing committees of the Parliamentarian shall be:
- 1. The Student Concerns and Relations Committee
    - a. Members of this committee shall be:
      - i. The Student Senate Parliamentarian
      - ii. A student chairperson appointed by the Parliamentarian.
      - iii. At least one senator.
      - iv. Any other interested students.
    - b. The duties of this committee shall be to promote effective communications between student groups, faculty, and administration regardless of race, gender, or sexual orientation. This committee will also serve as the sounding board for all current student issues and including, but not limited to, university physical facility issues and university interpersonal affairs affecting student affairs.
- Section D. The standing committees of the University Events Commission shall be:
- 1. All Campus Entertainment Committee
    - a. Membership shall include:
      - i. A student chairperson appointed by the University Events Commissioner.
      - ii. At least one senator.
      - iii. All other members as prescribed by the UEC Constitution.
      - iv. The Station Manager of WESN.
      - v. Any other interested students.
    - b. The duties of this committee shall be to plan, coordinate, and execute all IWU social events.
  - 2. Homecoming Committee
    - a. Membership shall include:
      - i. A student chairperson appointed by the UEC.
      - ii. At least one senator.
      - iii. Any other interested students or IWU community members.
    - b. The duties of this committee shall be to plan, coordinate and execute events related and pertaining to Homecoming Week, whose date shall be set by the University.
  - 3. May Term Committee
    - a. Membership shall include:
      - i. A student Chairperson appointed by the UEC
      - ii. At least one senator.

- iii. Any other interested students or IWU community members.
  - b. The duties of this committee shall be to provide educational programming which supports the May Term theme while providing entertainment opportunities for students on campus during May Term.
- Section E. The standing committees of the Awareness Events Commission shall be:

1. Charity and Welfare Committee
  - a. Members of this committee shall be:
    - i. A student chairperson appointed by the Awareness Events Commissioner.
    - ii. At least one senator.
    - iii. All interested senators and students.
  - b. The duties of the Charity and Welfare Committee shall be to organize efforts--including fund-raisers, volunteer opportunities, awareness activities, and benefits for charitable organizations. The charitable organizations will be decided upon annually as follows:
    - i. The Awareness Events Commissioner will determine the number of charitable organizations to assist.
    - ii. The specific charitable organizations will be elected by the Student Senate at the meeting following annual budget approval.
2. The Gender Issues Committee
  - a. Members of this committee shall be:
    - i. A student chairperson appointed by the Awareness Events Commissioner.
    - ii. At least one senator.
    - iii. All interested students.
  - b. The duties of the Gender Issues Committee shall be to inform, educate and provide programs dealing with issues pertinent to women and men.
3. Religious Life Committee.
  - a. Membership shall include:
    - i. A student chairperson or chairpersons appointed by the AEC.
    - ii. Any other interested students.
  - b. The duties of this committee shall be to plan, coordinate, and assist with IWU religious activities with the exception of the weekly program provided by the Evelyn Chapel Committee.
4. Current Issues Committee.
  - a. Membership shall include:
    - i. A student chairperson or chairpersons appointed by the AEC.
    - ii. At least one senator.
    - iii. Any other interested students.
  - b. The duties of this committee shall be to provide the IWU community with programming on current issues of both a domestic and international level.
5. Multicultural Events Committee.
  - a. Membership shall include:
    - i. A student chairperson or chairpersons appointed by the AEC.
    - ii. At least one senator.
    - iii. Any other interested students.
  - b. The duties of this committee shall be to provide the IWU community with programming concerning diverse cultures, especially with a focus on various American cultures.

Section F. The standing committees for the Media Commissioner shall be:

1. Public Relations Committee
  - a. Membership shall include:
    - i. The Media Commissioner, who shall serve as chairperson.
    - ii. Four senators elected by the Student Senate.
    - iii. Two students appointed by the Media Commissioner.
    - iv. Any other interested students.
  - b. The duties of this committee shall be:
    - i. To handle all public relations aspects of Student Senate.
    - ii. Facilitate, compile, coordinate, and distribute publicity packages and organize publicity requests for student interest groups and the Executive Committee.
    - iii. Carry out a publicity plan using associated artists, designers, and general committee members.
2. Phoenix Theatre Committee

- a. Membership shall include:
  - i. A chairperson who shall be the Director of the School of Theater Arts.
  - ii. Two senators elected by Student Senate.
  - iii. Two students members of the School of Theater Arts(no quota for specific curriculums).
  - iv. The Technical Director of the School of Theater Arts.
- b. The duties of this committee shall be as follows:
  - i. To help foster the use and care of the Phoenix
    - (a) To plan, coordinate and assist in the theatrical performances planned in the Phoenix
    - (b) To work in accordance with Student Senate for other entertainment purposes.
  - ii. To report monthly to Student Senate and to the School of theater Arts on pertinent matters.

#### ARTICLE VIII. Standing Media

##### Section A. The student newspaper named the Argus

- 1. Members of the Argus shall be the Editor in Chief, Business Manager, Managing Editor, all paid editors, and all other contributing students.
- 2. The Editor in Chief and the Business Manager shall appoint all paid editors.
- 3. The Argus staff shall determine the format and content of the Argus.
- 4. The Editor in Chief and the Business Manager shall have joint discretion over the use of advertising revenue and shall make all fiscal decisions.
- 5. A member of the IWU faculty shall serve as an advisor to the Argus.

##### Section B. The Yearbook named Wesleyana

- 1. Member of the Wesleyana shall be the Editor in Chief, all paid offices, and other contributing students.
- 2. The Editor in Chief shall appoint all paid editors.
- 3. The Wesleyana staff shall determine the format and content of the Wesleyana.
- 4. A member of the IWU faculty shall serve as an advisor to the Wesleyana.

##### Section C. The radio station under the call letters WESN, operating at frequency 88.1 fm.

- 1. Members of WESM-fm shall be the Station Manager, Technical Director, all paid offices, and other contributing students.
- 2. The Station Manager shall appoint all paid staff.
- 3. The WESN-fm staff shall determine the format and content of WESN-fm.
- 4. A member of the IWU faculty shall serve as an advisor to WESN-fm.

##### Section D. The student television stations named Titan TV I and II.

- 1. Members of Titan TV shall be the Station Manager, Assistant Station Manager, all paid offices and all other contributing students.
- 2. The Station Manager shall appoint all paid staff.
- 3. The Media Commissioner and Titan TV staff shall determine the format and content of Titan TV.
- 4. A member of the IWU faculty shall serve as an advisor to Titan TV.

#### ARTICLE IX. All-University / Faculty Committees

##### Section A. Members of these committees shall be appointed by the Student Senate President and approved by the Student Senate.

##### Section B. All-University Committees of which students are members shall be the following:

- 1. Judiciary Committee
  - a. Membership shall include:
    - i. The Student Senate Vice President.
    - ii. Three other students, one of whom must be male and one of whom must be female.
  - b. The duties of this committee shall be:
    - i. Meet when deemed necessary.
    - ii. Administer justice within the University in accordance with the AUJC manual.
- 2. Student Life Committee.
  - a. Membership shall include:
    - i. The Student Senate President.
    - ii. Two other students.
  - b. The duties of this committee shall be:
    - i. Meet with faculty periodically throughout the year.
    - ii. Address issues pertaining to student life within the campus community.

3. Academic Appeals Board.

a. Membership shall include:

- i. Two students.
- ii. One alternate.

b. The duties of this community include:

- i. Meet when the Registrar deems necessary.
- ii. Conduct hearings to make decisions on student and faculty appeals.

Section C. The Faculty Committees of which students are members shall be the following:

1. Admissions Committee.

- a. Three students appointed by the Student Senate President.

2. Curriculum Council.

- a. Two students appointed by the Student Senate President.

Section D. Student members of All-University and Faculty Committees shall be responsible for reporting to the Student Senate President and the Student Senate the business of their respective committees. A report on the business of Curriculum Council shall be given to Student Senate once a month.

Section E. Student members of All-University Committees and Faculty Committees upon being absent from two meetings of their respective committees shall be relieved of their position by the Student Senate President and a replacement would then be selected as prescribed in the Student Senate Bylaw Constitution.

#### ARTICLE X. Student Senate Powers

Section A. The Student Senate shall be the primary representative of the student body.

Section B. The Student Senate shall present student problems and suggestions to the faculty, administration and other groups, and provide programming to enhance the welfare of the student body.

Section C. The Student Senate shall reject any of its members who do not meet membership qualifications and duties (see ARTICLE III, Section C.)

Section D. The Student Senate shall impose a standard penalty upon a member for his/her absenteeism from meetings of the Student Senate. The procedure shall be the following:

1. Absences will be tallied from semester to semester.
2. Upon the second absence, the member of Senate and living unit President shall receive notification, or in case of freshmen or off-campus senators, the Student Senate shall receive the notification.
3. The Student Senate President and the Communications Commissioner shall have the authority to excuse an absence without a substitute when the circumstances are extenuating.
4. A senator may have a maximum of two absences with a substitute senator per term. If the senator exceeds this limit of substitutions, then an additional absence will count as unexcused.
5. If once removed from Senate due to absences, an individual may not serve until next changeover.

Section E. Regarding funds, the Student Senate shall:

1. Control all funds allotted to the Student Senate by the assessment of an activity fee or accruing to the Senate by other means.
2. Establish in cooperation with the university officials, an activity fee to be received from each student each semester.
3. Carryover to the next fiscal year any surplus or deficit remaining in the Student Senate account at the end of any year.

Section F. The Student Senate shall work to implement motions which it passes.

Section G. The Student Senate shall make and enforce all rulings necessary to carry into effect the foregoing powers and all other powers vested in the Student Senate by the Bylaw Constitution.

#### ARTICLE XI. Resolutions

Section A. The Student Senate shall, at its discretion, issue resolutions from time to time in response to issues of campus-wide concern. Such resolutions shall do one or more of the following:

1. Enumerate specific suggestions for action in regards to issues of campus-wide concern.
2. Either commend or condemn specific actions taken by any member(s) of the IWU community as these issues may relate to an issue or issues of campus-wide concern.
3. Serve as a formal expression of the opinions of the student body in regards to issues of campus-wide concern, including but not limited to such issues as may arise in times of crisis.
4. Make statements of policy as these may relate to issues of campus-wide concern.

Section B. All resolutions shall be subject to the consideration of the Resolutions Committee.

Section C. All resolutions shall be submitted in the following way:

1. A formal letter of request, seconded by at least twenty percent of the voting membership of the Student Senate, shall be submitted to the Parliamentarian at least one week in advance of the meeting at which introduction of the resolution is desired.
2. After the Resolutions Committee has met and considered the issue, and before the meeting at which the resolution is to be introduced, the chairperson of the Committee shall meet with the author(s) of the resolution. At that time the senator who originally submitted the resolution may retract his or her claim to authorship of the resolution, in which case authorship may be claimed by any senator whose name appears as a sponsor in the letter of request submitted to the Parliamentarian. In the event that none of the original sponsors wishes to claim authorship of the resolution, the resolution may be submitted to the consideration of the assembly as being sponsored by the Resolutions Committee, or it may be dropped altogether for lack of a sponsor.
3. In the event that a resolution reaches the floor of the Senate, it shall automatically be completed as an important question. Typed copies of the resolution shall be distributed to all those present by the Parliamentarian at the beginning of the meeting, and debate on the resolution shall be given precedence over all other New Business. A two-thirds favorable vote shall be required for passage of the resolution.

Section D. In the event of a resolution's passage, typed copies of the resolution shall be sent to the following parties within one week of the meeting at which the resolution was passed:

1. The President of the University.
2. The Provost.
3. The Dean of Students.
4. University Archives.
5. The Editor in Chief of the Argus.
6. The Student Senate web site.
7. All other concerned parties.

## ARTICLE XII. Bylaw Constitution Changes

Section A. A change of the Bylaw Constitution may be proposed by any member of Student Senate having taken the following precautions prior to an official meeting of the Student Senate.

1. Written notice of proposed amendment must be presented to the Student Senate President twenty-four hours prior to the meeting in which the proposal is introduced.
2. All members of the Student Senate shall receive a written copy of the proposed amendment at the meeting in which it is introduced.
3. The proposal shall be voted on at the following Student Senate meeting and must be ratified by a 2/3 vote.

Section B. The Constitutional Revisions Committee shall submit changes in the following manner:

1. The revision must pass the committee by a majority vote.
2. The revision must pass Senate by a 2/3 vote.

Section C. A change in the Bylaw Constitution may be proposed by the student body according to the following procedure.

1. A petition requesting the Bylaw Constitution change and containing the signatures of one-fifth of the student body shall be presented to the Student Senate President or Parliamentarian.
2. The Student Senate President shall notify the Student Senate of this action at the next regularly scheduled meeting.
3. If not passed by a 2/3 vote at that meeting, the Elections Committee must schedule a special all-school vote to decide on the proposed change within four weeks after receiving the petition. The change will take effect only if 2/3 of the students are in favor.

Section D. A change in the Bylaw Constitution that merely changes the wording of the Bylaw Constitution, but not the current meaning, must be proposed according to the following procedure.

1. All changes that are to be proposed are subject to the Constitutional Revisions Committee.
2. The changes must be submitted to the Student Senate at a scheduled meeting two weeks prior to the change. Any member who fails to see the necessity of the change, or sees that the change would alter the meaning has the responsibility to notify the Parliamentarian or the Vice President prior to the end of the two-week period.

3. If no notice is given, the change in wording shall be considered ratified by the Student Senate and the Bylaw Constitution will be thusly changed. If notice is given, the process of changing the wording must follow the processes stated in Section A, Section B, or Section C of Article XII.

Adopted March 3, 1969

Last amended April 1, 2007