

ILLINOIS WESLEYAN UNIVERSITY

PROGRAM OF CLASSES

SPRING/MAY TERM 2010

No classes will meet from 11:00am to noon on Wednesdays.

DATES TO REMEMBER

Spring Term

Classes Begin - Wednesday, January 6

Last day to ADD a class, and/or add Cr/NCr - Tuesday, January 12

Last Day to DROP a first seven weeks class - Friday, January 22

Last day to DROP a class, and or Cr/NCr - Friday, February 26

Courses dropped from Wednesday, January 13th through Friday, February 26th will appear with a grade of DP (drop)

Second seven weeks classes begin - Monday, March 1

Last day to ADD a second seven weeks class - Friday, March 5

Last day to drop a second seven weeks class - Friday, March 12

Spring Break - Friday, March 12th (5:00 pm) – Sunday, March 21st

Last Day of Classes - Tuesday, April 20

Reading Day – Wednesday, April 21

Final Examinations - Thursday, April 22 through Tuesday, April 27

ART Art Building

BUC Buck Hall

CH Carriage House

CLA Center for Liberal Arts

CNS Center for Natural Sciences

ENH English House

EVC Evelyn Chapel

FTN Fort Natatorium

CLASSROOM BUILDINGS

HTN Horton Field House (ISU)

LIB Ames Library

MCP McPherson Hall

MPL McPherson Lab

MPC McPherson Costume Shop

OBS Observatory

PH Presser Hall

PHO Phoenix

PKH Park House

SC Shirk Center

AC = Activity Court

C-Desk = Control Desk

PERF = Performance gym

PRAC = Practice gym

RC = Racquetball Court

SCH Schroeder Hall (ISU)

SHA Shaw Hall

STV Stevenson Hall

Advance Registration Procedures for the **SPRING AND MAY TERMS 2010**

ALL CURRENTLY ENROLLED STUDENTS WHO EXPECT TO RETURN TO ILLINOIS WESLEYAN UNIVERSITY THIS SPRING MUST COMPLETE ADVANCE REGISTRATION BY NOVEMBER 11TH.

Do not wait until the last days to begin the registration process. The faculty have determined that all students must consult with their academic advisor regarding course selection prior to registration. Your advisor's unavailability on one day, even though that day may be the last day for advance registration, is not sufficient reason to waive that requirement.

STEP I The *Program of Classes* will be available on the web beginning October 19th.

STEP II Please see your academic advisor between October 21st and October 30th. ***You must obtain a registration PIN from your advisor – you will not be able to register until you do. The Registrar's Office can not give you your PIN unless we have evidence that you have met with your advisor. Please keep a signed copy of your Course Selection Form.***

Before meeting with your advisor, draw up a proposed schedule and bring it with you to your appointment. Make sure you are covering unmet needs in your degree program and that the class times of the courses you wish to take are not in conflict. You should be prepared to discuss alternate selections in the event selected classes close.

Step III **You must enter your class selections via the IWU registration web site.** You may use any computer connected to the internet. You may check your personal data on the web site for your registration time. Information on how to use the web registration system is available in the program of classes or at the Registrar's Office.

Spring 2010 registration schedule is: (units earned by the end of summer 2009);DOES NOT INCLUDE CURRENTLY ENROLLED UNITS

23.0 and above	Monday, November 2nd
15 to 22.99	Wednesday, November 4th
7 to 14.99	Monday, November 9th
0 to 6.99	Wednesday, November 11th.

Registration for spring will begin at 7:30 AM each morning.

For May term 2010 the schedule is: (based on previous MT experiences; includes courses that were dropped)

No previous MT	6:00 pm on Monday, November 16th
1 previous MT	6:30 pm on Monday, November 16th
2 previous MT	6:45 pm on Monday, November 16th
3 or above previous MT	7:00 pm on Monday, November 16th

It is your responsibility to complete the registration process and to inform your advisor of any changes not discussed during your advising appointment.

IMPORTANT: Wait List Procedures

Wait Lists are maintained in the Registrar's Office. This can not be done online. If you wish to be placed on the wait list for a spring or May term course please fill out the appropriate form at the Registrar's Office.

If you experience difficulty with registering on the web you may come to the Registrar's Office for assistance. However, your registration can only be processed after the beginning of your assigned registration time. You may complete your registration and add or drop classes at any time after the start of your assigned registration time.

All classes are subject to cancellation or change of meeting time and/or instructor. Changes will be updated to the Web registration system. Students may wish to check that regularly for any such changes.

IMPORTANT INFORMATION FOR STUDENTS RECEIVING FINANCIAL AID: *If a student receives a grant from the State of Illinois they MUST be enrolled for no less than 4 course units. Enrolling in 3 would reduce the grant 25% - but tuition would NOT be reduced. If they receive a federally subsidized loan, Pell or SEOG grant, they must be enrolled for at least 3 course units for the term, NONE of which may be repeats of previously passed courses (grade D or better) otherwise they may not be considered to be a full-time student for federal financial aid purposes. Please see the Financial Aid Office if you have any questions.*

OVERLOADS

If you intend to register for more than 4 course units you are incurring an overload. An approved *Overload Request* form must be on file in the Registrar's Office before you may enroll in the overload class. (PE activity courses are not counted for this purpose.)

Normally, students with majors in the College of Liberal Arts or the Schools of Nursing, Art, or Theater Arts may enroll in two lab courses which grant 1.25 course units without incurring an overload. (Maximum load is thus 4 courses totaling 4.5 course units.)

BA students who elect Music as a major or minor may take a maximum of 4.5 course units without incurring an overload.

Students enrolled in the School of Music are permitted 5 course units before incurring an overload in the Fall or Spring Term.

OFF-CAMPUS STUDY

Students who intend to enroll in one of these programs should contact the Study Abroad Office. You will be provided the necessary forms and advice on the procedures for the various study abroad programs.

INTERNSHIPS

You must officially enroll in an internship (just as you would for any other course) to receive credit for it (this may require department chair approval). You may enroll in an internship only if the Registrar's Office has received approval from Career Center. The contract alone does NOT constitute enrollment for credit! See the Career Center for details. If the internship course is your 5th course you must have been approved for an overload.

ADDITIONAL GENERAL INFORMATION

ADVANCE APPROVALS:

Off-Campus Study (see *Study Abroad office*), **Internships** (see *Career Center*), and **Overloads** (see *Registrar*) all **REQUIRE** advance approval.

CR/NCR (pass/fail)

This can only be done by filling out the appropriate form in the Registrar's Office.

Cr/NCr is the pass/fail designation we use. Freshmen may **NOT** take any course Cr/NCr. Students may **NOT** take **Major, Minor** or **General Education** requirements under this designation. Students may take one course per term Cr/NCr, may do so only after the freshman year, and may take a maximum of six courses Cr/NCr.

In general, when in doubt about a course, the better strategy is to sign up for it Cr/NCr initially because one has until the last day to drop a class to change it to "for a grade". On the other hand, one has only the first week of classes to add the Cr/NCr designation.

DROPPING A COURSE:

A "Dp" is recorded on the transcript for any course dropped from January 13 – February 26. Classes dropped during the first 5 class days of the term are not recorded on the transcript. Drops are not allowed after February 27.

REPEATING A COURSE:

Only courses in which grades below "C-" were received may be repeated.

PE:

Full season participants in a varsity sport will be given credit for PE 250x.

General Education Categories and Flags:

CATEGORIES

AR	The Arts
ARI	The Arts-Instrument*
ARP	The Arts-Piano*
ARV	The Arts-Voice*
ARIE	The Arts-Instrument Ensemble*
ARVE	The Arts-Voice Ensemble*
AV	Analysis of Values
CHC	Cultural & Historical Change
CSI	Contemporary Social Institutions
FR	Formal Reasoning
GW	Gateway
IT	Intellectual Traditions
LA	Second Language
LIT	Literature
LSI	Life Science Issues
LSL	Life Science Lab
PSI	Physical Science Issues
PSL	Physical Science Lab

The master list of courses that meet general education requirements is available online at www.iwu.edu/melloncenter/directory/gen_ed/index.html.

FLAGS

G	Encountering Global Diversity
U	Encountering US Diversity
W	Writing Intensive

OTHER REQUIREMENTS

PEX	Physical Education – X Course
PEY	Physical Education – Y Course
PEF	Physical Education – Fitness

*Please see the General Education handbook or the University catalog for the required combination of lessons/ensembles that will meet the Arts requirement.