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Instructional Development Grant Application

Name_____

Year of tenure-track appointment_____

Course(s): _____

_____

_____

_____

Is this your first ID grant application? ☐ Yes ☐ No

If your proposal is funded, would you be willing for the Mellon Center to use it as an exemplary submission in the online *Handbook*? ☐ Yes ☐ No

Please complete the following checklist by placing a check mark against each item to insure that your application is complete. Incomplete applications will be returned to the applicant without further consideration.

1. Detailed description (1-2 pages, Times or Times Roman, 12 point) ☐
2. Budget Page ☐

_____

Supervisor's signature (*indicates that the requested funds are not available from the department*)

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Instructional Development Grant Budget (Maximum $500)

1. Estimated expenses (make sure to include a description of each of the expenses in the 2-3 page narrative): If you are requesting books or videos, please provide titles and approximate costs

Item	Amount

Total Amount Requested $0.00

Please note: Materials purchased with CD and ID grant funds, including, for example, software, CDs, and DVDs, are subject to all applicable copyright laws. Faculty members are responsible for upholding these laws. Materials for use in the library collection should be purchased with public performance rights through The Ames Library with allotted departmental funds. For details about copyright issues, please go to http://www2.iwu.edu/library/services/copyright, or contact University Librarian Karen Schmidt or your department's liaison librarian.