

Ames Library Reserve Request Form

**Faculty: Please Include
Password for Course Page**

Faculty: _____ **Phone:** _____ **Date:** _____ **Semester:** _____
Department: _____ **Course #:** _____ **Course Name:** _____ **Section:** _____

Material Type: Journal Book Media

Title: _____ Author/Editor: _____

Article/Chapter Title: _____

Pages: _____ Call Number: _____ Volume: _____ Edition: _____ Year: _____

Type of Reserve: Traditional Electronic If print reserve, number of copies: _____

Library Staff Use

Own: Yes No Ordered

Reserve #: _____

Date entered: _____

PDF file name: _____

Date scanned: _____

Material Type: Journal Book Media

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Pages: _____ Call Number: _____ Volume: _____ Edition: _____ Year: _____

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