

Printing and Publications Supplies

Contact Person _____

Department: _____

Date: _____

Charge to: _____ - _____ - _____ - _____ - _____
(index) (fund) (organization) (account) (program)

Please indicate a quantity next to each item ordered.

Items Requested

Office Supplies

- ___ 9x12 Large White Envelopes
- ___ 10x13 Large White Envelopes
- ___ 8x10 Padded Envelopes
- ___ 9x12 Padded Envelopes
- ___ Pads of IWU Mailing Labels
- ___ Sheets of IWU Mailing Labels
(8 per sheet)

Paper Items

20# White 8 1/2 x 11 stock

- ___ Individual sheets
- ___ Ream of 500 sheets
- ___ Carton

20# White 8 1/2 x 14 stock

- ___ Individual sheets
- ___ Ream of 500 sheets

20# Color 8 1/2 x 11 stock

- ___ Individual sheets
- ___ Ream of 500 sheets

Buff

- ___ Individual sheets
- ___ Ream of 500 sheets

Goldenrod

- ___ Individual sheets
- ___ Ream of 500 sheets

Green

- ___ Individual sheets
- ___ Ream of 500 sheets

Lilac

- ___ Individual sheets
- ___ Ream of 500 sheets

Orange

- ___ Individual sheets
- ___ Ream of 500 sheets

Pink

- ___ Individual sheets
- ___ Ream of 500 sheets

20# Color 8 1/2 x 11 stock (cont.)

Yellow

- ___ Individual Sheets
- ___ Ream of 500 sheets

24# Crushed Leaf

Blue

- ___ Individual Sheets
- ___ Ream of 500 sheets

Silver

- ___ Individual Sheets
- ___ Ream of 500 sheets

60# Color 8 1/2 x 11 Stock

Blue

- ___ Individual sheets
- ___ Ream of 500 sheets

Fuschia

- ___ Individual sheets
- ___ Ream of 500 sheets

Green

- ___ Individual sheets
- ___ Ream of 500 sheets

Orange

- ___ Individual sheets
- ___ Ream of 500 sheets

Red

- ___ Individual sheets
- ___ Ream of 500 sheets

Yellow

- ___ Individual sheets
- ___ Ream of 500 sheets

110# Index Stock

Blue

- ___ Individual sheets

Buff

- ___ Individual sheets

Cherry (Pink)

- ___ Individual sheets

110# Index Stock (con't.)

Green

___ Individual sheets

Salmon

___ Individual sheets

White

___ Individual sheets

Yellow

___ Individual sheets

IWU Letterhead

___ Individual sheets

___ Ream of 500 sheets

IWU Wordmark Invitation with envelopes

_ Individual invitations and envelopes

_ Box of 500 invitations and envelopes

IWU White #10 Envelopes

___ Individual envelopes

___ Box of 500 envelopes

___ Carton of 2,500 envelopes

#10 White Envelopes

___ Individual envelopes

___ Box of 500 envelopes

___ Carton of 2,500 envelopes

IWU Name Badges

___ Peel Off Name badges

___ Insertable Name Badges