

\*\*\*NOTE: Please submit form to Grants Office THREE WEEKS before proposal is due.\*\*\*

**ILLINOIS WESLEYAN UNIVERSITY: EXTERNAL GRANT PROPOSAL REVIEW FORM**

Faculty/Department(s): \_\_\_\_\_

Project Title: \_\_\_\_\_

Funding Agency/Program Announcement #: \_\_\_\_\_

Proposal Due: \_\_\_/\_\_\_/\_\_\_      Amount Requested: \$ \_\_\_\_\_      Project/Budget Period: \_\_\_\_\_

If the project involves a collaboration or subcontract, please note name of co-PI and contact info for his/her institution's grants office:

\_\_\_\_\_

As (co-)principal investigator, I accept responsibility for this proposal and certify compliance with grantor and institutional requirements.

\_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

**IMPACT ON UNIVERSITY RESOURCES:**

**Institutional Review Board (IRB)**

\_\_\_ If the project involves human subjects research (including surveys), have you submitted proposal for review? (Instructions at: <http://www.iwu.edu/irb/proposals.html>)

Approved by: \_\_\_\_\_  
IRB Administrator ([Frank Boyd](#))

**Computing**

\_\_\_ Does the project involve additional computer and/or IT resources?:

Approved by: \_\_\_\_\_  
ITS ([Trey Short](#))

**Facilities**

- \_\_\_ Will the project have a noticeable impact on the use of utilities?
- \_\_\_ Does the project require renovation of existing space or any other construction issues, such as rewiring, temperature control, vibration isolation, blackout, soundproofing, hazardous materials, or emergency power?
- \_\_\_ Does the project include a reallocation of space?

Approved by: \_\_\_\_\_  
Physical Plant ([James Blumberg](#))

**Payments to individuals**

\_\_\_ Does the project include payment to any individuals other than IWU students or faculty participating in the grant? (Includes other IWU instructional staff, faculty at other institutions, IWU staff, consultants, or other individuals not currently on IWU's payroll.)

Approved by: \_\_\_\_\_  
Business Office ([John Bryant](#))

**Liability**

- \_\_\_ Does the project include the purchase/lease of an automobile or heavy equipment, i.e. compressors, generators, forklifts?
- \_\_\_ Does the project include bringing people to campus from the community or other campuses?
- \_\_\_ Does the project include travel by IWU faculty, staff or students to other countries?
- \_\_\_ Does the project involve the lease of premises?
- \_\_\_ Does the project have special insurance requirements?

Approved by: \_\_\_\_\_  
Business Office ([John Bryant](#))

**Matching Funds/Cost-Sharing**

\_\_\_ Does the project commit the College to providing matching funds, cost-share, or any in-kind support?

If yes, amount and source of funds: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Provost's Office ([Mark Brodl](#))

**REVIEWED BY:**

Grants & Foundation Relations \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Provost's Office \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Vice President for Business and Finance \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Updated: 6/2017