



2011-2012 Verification Worksheet

Federal Student Aid Programs

Dependent

FORM APPROVED
OMB NO. 1845-0041

Your application was selected for review in a process called “Verification.” In this process, your school will be comparing information from your application with signed copies of your and your parent(s)’ 2010 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR).

Complete this verification form and submit it to your financial aid administrator as soon as possible, so that your financial aid won’t be delayed. Your financial aid administrator will help you.

What you should do

1. Collect your and your parent(s)’ financial documents (signed Federal income tax forms, W-2 forms, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet.
3. Complete and sign the worksheet—you and at least one parent.
4. Submit the completed worksheet, tax forms, and any other documents your school requests to your financial aid administrator.
5. Your financial aid administrator will compare information on this worksheet and any supporting documents with the information you submitted on your application. You or your school may need to make corrections electronically or by using your SAR.

A. Student Information

Last name	First name	M.I.	Social Security Number
Address (include apt. no.)			Date of birth
City	State	ZIP Code	Phone number (include area code)

B. Family Information

List the people in your parent(s)’ household, including:

- yourself and your parent(s) (including stepparent) even if you don’t live with your parents, and
- your parents’ other children, even if they don’t live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2011 through June 30, 2012, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2011 through June 30, 2012.

Write the names of all household members in the space(s) below. Also write in the name of the college for any household member, excluding your parent(s), who will be attending at least half time between July 1, 2011 and June 30, 2012, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Missy Jones (example)	18	Sister	Central University
		Self	

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1845-0041. The time required to complete this information collection is estimated to average twelve minutes, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: US Department of Education, Washington, DC 20202-5345.

2010 Additional Financial Information

If amounts are zero, please enter 0. Do not leave blank lines.

	Parent(s) Information	Student Information
a. <u>Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040, line 49 or 1040A, line 31.</u> \$ _____	\$ _____	\$ _____
b. Child support paid because of divorce or separation or as a result of a legal requirement. <u>Do not include support for children included in your family size.</u> _____	\$ _____	\$ _____
c. Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based <u>employment portions of fellowships and assistantships.</u> _____	\$ _____	\$ _____
d. Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Including AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as <u>grant or scholarship portions of fellowships and assistantships.</u> _____	\$ _____	\$ _____
e. Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted <u>gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).</u> _____	\$ _____	\$ _____

2010 Untaxed Income

If amounts are zero, please enter 0. Do not leave blank lines.

a. Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, <u>but not limited to, amounts reported on the W-2 Form in Boxes 12a –12d, codes D, E, F, G, H, and S.</u> _____	\$ _____	\$ _____
b. IRA deductions and payments to self-employed SEP, SIMPLE, and Keogh and other qualified <u>plans from IRS Form 1040, total of lines 28 + 32 or 1040A-line 17.</u> _____	\$ _____	\$ _____
c. <u>Child support received for all children. Do not include foster care or adoption payments.</u> _____	\$ _____	\$ _____
d. <u>Tax exempt interest income from IRS Form 1040, line 8b or 1040A line 8b.</u> _____	\$ _____	\$ _____
e. Untaxed portions of IRA distributions from IRS Form 1040, lines (15a minus 15b) or <u>1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.</u> _____	\$ _____	\$ _____
f. Untaxed portions of pensions from IRS Form 1040, lines (16a minus 16b) or <u>1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.</u> _____	\$ _____	\$ _____
g. Housing, food, and other living allowances paid to members of the military, clergy, and others <u>(including cash payments and cash value of benefits).</u> _____	\$ _____	\$ _____
h. Veterans' non-education benefits such as Disability, Death Pension, or Dependency and <u>Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.</u> _____	\$ _____	\$ _____
i. Any other untaxed income or benefits, such as worker's compensation, untaxed portions of Railroad Retirement Benefits, Black Lung Benefits, disability, etc. received in 2010. Also include first-time homebuyer tax credit from IRS Form 1040 – line 67. Do not include student aid, earned income credit, child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, on-base military housing or military housing allowance, combat pay, foreign income exclusion, credit for federal tax on special fuels, Workforce Investment Act <u>educational benefits, or benefits from flexible spending arrangements (e.g. cafeteria plans).</u> _____	\$ _____	\$ _____
j. <u>Money received, or paid on your behalf (e.g., bills), from anyone other than custodial parent(s).</u> _____	\$ XXXXXXXXXX	\$ _____

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

****IMPORTANT! DO NOT LEAVE ANY BLANK SPACES!****